

5th November 2020

Dear parents,

Updated guidance related to COVID-19

As you will know, the national restrictions begin today. Last night the government decided to publish new guidance to schools regarding this matter. While there are few changes for primary aged children, there are some further safeguards that we would like to put in place. We ask that you respect these in order for us to keep your children safe, and as I am sure you will appreciate, so I can keep staff safe, thus limiting disruption to your child’s education.

We ask that you:

- Limit the time spent at the school gate so that pick up and drop offs are swift. While we appreciate this is a social time for adults, it should not be treated this way with the restrictions in place.
- Please do not come onto school grounds, unless it is essential. If you do need to come on to school grounds, please wear a face mask. Year R parents may still drop off at the classroom door, but must wear a face mask.
- We politely request that you social distance when waiting to collect your child and that you wear a facemask when waiting outside the school grounds.
- If you have items to drop to school because they have been forgotten, we ask that you put them outside the front door labelled with your child’s name so that we can ensure they are passed on. These should be essential items only.
- If your child needs medicine during the school day, we ask that you bring this to the office (and complete relevant forms) and collect it from the office at the end of the day. We will not be permitting parents into school to give their child medicine.

Please remember that if anyone in your household displays any of the symptoms, you should ALL isolate. Please do not return to school until a test result is known.

You can liaise with your child’s class teacher using TEAMS where relevant work will be set to cover absence. Please refer to our school website for further guidance on our online learning provision.
<http://www.hollingbourne.kent.sch.uk/key-information/policies/>

If you have any questions, please do not hesitate to ask.

Many thanks

Mrs Bradley-Wyatt
Headteacher

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