



SEN Report to the Governors

July 2019

Our Special Educational Needs Register (SEN)

Since my last report, in April 2019, there have been no changes to the SEN register.

The number and distribution of children currently on our SEN register remains as follows:

SEN Type	Number of Children	% of all pupils On roll: 102	National Average DfE National Statistics SEN in England: Jan 2018
SEN support (no EHCP)	7	6.86 %	11.7%
Pupils with a statement an EHC plan.	0	0 %	2.9%
Total pupils with SEN (on the SEN register)	7	6.86 %	14.6%

*Again, it can be noted that our data falls well below the national average for pupils with SEN.

Primary Need Type

Need Type	No. of pupils	% of pupils on SEN register
Cognition and Learning	1	14.28%
Communication and Interaction	5	71.42%
Social, Emotional and Mental Health	0	0%
Physical Disability	1	14.28%

Two of our seven pupils have **C & L** as a secondary need.

National Data 2018

Most common need type: 24% **Moderate Learning Difficulties (C & L)**

Primary type of need with an EHCP: 28.2% **ASD**

In September the SEN register will change. Two pupils are leaving Hollingbourne School and will be attending an alternative Primary School. A third pupil in year 6 will be moving on to secondary.

Profiles of Need/ Vulnerable Registers

TOTAL: 14 pupils

As in previous years, I have updated our Profiles of Needs register (whole class overview) and also the Vulnerable Register. The vulnerable register highlights pupils NOT on the formal SEN register, but whom staff have a specific concern about; either with their learning, communication, emotional well-being or a physical need.

At a recent staff meeting we reviewed this register to ensure that it included only pupils with a specific additional need but who did not meet the criteria for SEN support (ie the SEN Register) rather than pupils who were just lower ability.

This enabled us to streamline the Vulnerable Register.

These pupils are monitored closely; their needs will be met through whole class quality first teaching, additional adult support in class and intervention groups. This will be documented on class Provision Maps.

Year Group	Number of pupils on the Vulnerable Register
EYFS	0
1	2
2	4
3	3
4	3
5	0
6	2
Total	14

These pupils are accommodated through Quality First Teaching but will also be included on each individual class Provision Map. Some will be provided with interventions and additional support within the classroom depending on their level of need.

Attendance - Pupils on the [SEN Register](#) this academic year to date:

Pupil	% Attendance
1	96.6 %
2	98.9 %
3	98.6 %
4	99.1 %
5	96.9 %
6	99.4 %
7	95.7 %

Attendance of [Pupil Premium](#) Pupils this academic year to date:

Pupil	% Attendance
1	96 %
2	96.3 %
3	94.6 %
4	84.3 %
5	95.2 %
6	98.6%
7	83.1 %
8	99.4 %
9	97.4 %
10	96.9 %
11	98 %
12	98.3 %
13	95.7 %
14	97.7 %
15	95.2 %

Average Attendance:

SEN register: 97.89 %

SEN (non- EHCP): 97.89 %

SEN EHCP: N/A

Pupil Premium: 95.11 %

Exclusions (Fixed term) This Academic Year to Date:

None.

EHCP (Education Health Care Plan) Pupils.

I have recently made a request for a Statutory Assessment to be considered. This followed numerous, lengthy discussions with parents and recommendations from STLS, who have also been involved with this pupil.

Extensive paperwork has been submitted and KCC have 6 weeks to decide if the Assessment should take place. If the assessment is agreed, then I will submit further paperwork and then a final decision is reached within 20 weeks.

Unfortunately, this pupil is now leaving Hollingbourne. The application will continue and I am currently liaising with the SENCO at the new school, to ensure to progression of this process.

SEN Pupils Targets and Review.

In collaboration with teaching staff, target outcomes are set at the beginning of each academic year. During the course of the year, these are reviewed and modified. These are SMART targets (Specific, Measurable, Attainable, Relevant and Timely).

A review of these targets for end of Term 6 is in the process of taking place.

This is in line with the recommendations stated in the New Code (2014) to use a 'Graduated Approach' of 'Assessing-Planning-Doing-Reviewing' cycle.

(DfE and DDoH, 2014:100(6.44))

Parents of pupils who are on the SEN register are informed.

Meetings are held termly with parents with children on the SEN Register.

Satisfaction Survey of Parents at Annual review of EHCP

No Annual Reviews have taken place.

High Needs Funding (HNF)

We currently have two pupils who receive High Needs Funding. This has enabled us to provide these two children with additional adult support.

Both pupils' HNF runs out at the end of August and I will be re-applying for one pupil.

The other pupil is leaving the school.

Pupil Progress Tracking

We continue to have pupil progress review meetings with class teachers, SLT, SENCO and English and Maths co-ordinators 4 times a year. In addition, as a team, we have been focusing on key children who we feel are either not making expected progress or who we feel could make accelerated progress. At the meetings we endeavour to agree a practical approach to supporting these children. It may be through additional support or interventions or a different level of support in class.

The three key groups of data include:

- Pupils on the SEN register
- Pupil Premium Children
- Pupils who are at BELOW in, Reading, Writing or Maths on our progress tracking system.

This will be reviewed and updated at the end of Term 6, once class data has been submitted.

BELOW pupils are also levelled at a 'functioning at' level. Progress is evident for the majority of our BELOW pupils.

Progress of Pupils

Data is yet to be submitted and so will be detailed in the next report.

SEN Action Plan September 2018-July 2019

Action	How?	Who?	When?	Review December 2018	Review March 2019	Review June 2019
To continue to update all Safeguarding Documents in 3 files: School Policies, Government and KCC publications and Guidance and General Information.	Link to KELS I recommendation.	VR	On going	Updated in December 2018. New documents from September Gov docs have replaced older docs.	/	on-going
Download and Print off any new Guidance for Safeguarding.	Use Kelsi and Gov updates	VR	termly	Achieved.	Attended on-line safety course 13.02.19	Updated Safeguarding file and removed pupils

						who are leaving the school .Front information pages completed for new additions.
Oversee Target review Forms are completed and reviewed regularly.		VR and CTs	termly	Achieved	On-going	on-going
Monitoring meeting with SEN governor. To establish areas of focus.	Meet with SEN governor to update	VR SEN Governor	termly	VR met with SEN Governor 07.11.18.	VR met with SEN governor 30.01.19	VR met with SEN governor 22.05.19
To take part in Pupil Progress Meetings.	Lunch times and after school.	VR and all staff	termly	Achieved on the days that I am in school.	Attended meetings.	Attended meetings.
To complete High Needs funding when the annual funds expire.	HNF Application	VR HBW for consent	Annually	None applied for this term.	No further applications	one application for 31.08.19
To complete Early Help referrals when required.	Via Kelsi	VR	When required.	None required.	None required.	
Monitor spending of PP and HNF.	In school	VR and HBW	ongoing	On-going	On-going	PP: Tammie Allen has taken on this role. HNF is used to employ a 1:1 TA.
To provide progress tracked data on all our pupils who are BELOW.	In school	VR, SLT, Maths and English co-ordinators.	Progress Review Meetings	Achieved	Including and tracking functioning at levels.	updated July 2019.
To provide progress tracked data on all our pupils who are on the SEN register.	In school	VR, SLT, Maths and English co-ordinators.	Progress Review Meetings	On-going Will report the data to governors in next report.	On-going Data provided.	updated July 2019.
To provide progress tracked data on all our pupils who are Pupil Premium.	In school	VR, SLT, Maths and English co-ordinators.	Progress Review Meetings	Achieved	On-going Data provided	updated July 2019.
Scrutiny of Provision Plans to ensure support or interventions matches pupils needs.	In school	VR	3X a year	On-going	On-going	on-going TA in Beech issues of absence and currently there is no TA. This has impacted on delivery of interventions.
Provide Information to CTs to clarify the requirements of Quality First teaching for SEN Pupils.	County Advice	VR	T2	Achieved	/	/
To support pupils in their well-being through interventions.	Drawing and talking therapy and social skills support.	VR	On going	On-going with interventions on Drawing and Talking and confidence skills.	On-going. Started social skills group in addition to counselling support.	on-going

Safeguarding

Mrs Bradley- Wyatt is Hollingbourne's DSL (Designated Safeguarding Lead), and Miss Allen and I are deputy DSLs.

Since September 2018 we have had regular Safeguarding update meetings and we all continue to contribute to updating our ongoing diary log of events and issues that have arisen.

Our Safeguarding Files have recently been updated in December 2018 in light of the new legislation brought in in September 2018 and in preparation for our Safeguarding Internal Audit (10.01.19).

Whole school staff Safeguarding update training took place on our Inset Day, 19.12.18.

I attended an On-line Safety course on 13.02.19.

SEN Policy

The SEN policy was reviewed and updated in February 2019.

Other Policies

The Behavioural Policy, Equality Policy and the Anti-Bullying Policy have also been updated.

SEN Governor Meetings

Natalie Sabonchan, and I last met on 22.05.19 to discuss SEND matters.

Vanessa Robinson SENCO