



SEN Report to the Governors

November 2018

Our Special Educational Needs Register (SEN)

Since my last report, two pupils on the SEN register left the Hollingbourne in July to start their secondary schools, and 2 current pupils have been added to the register.

The number and distribution of children currently on our SEN register is as follows:

SEN Type	Number of Children	% of all pupils On roll: 99	National Average DfE National Statistics SEN in England: Jan 2015. Last Update 27 January 2016
SEN with school support	6	6.06%	12.6%
SEN with EHCP (formally Statement)	0	0 %	2.8%
Total on the SEN register	6	6.06%	15.4%

Profiles of Need/ Vulnerable Registers

As in previous years, I have updated our Profiles of Needs register (whole class overview) and also the Vulnerable Register. This highlights pupils NOT on the formal SEN register, but whom staff have a concern about; either with their learning, communication, emotional well-being or a physical need.

The current total stands at **25 pupils**.

These pupils are monitored closely, and they will often be included in intervention groups and be provided with additional support.

Year Group	Number of pupils On Vulnerable Register
EYFS	0
1	3
2	4
3	6
4	2
5	4
6	6
Total	25

These pupils are accommodated through Quality First Teaching but will also be included on each individual class Provision Map. Some will be provided with interventions and additional support within the classroom depending on their level of need.

Attendance of Pupils on the [SEN Register](#) this academic year to date:

Pupil	% Attendance
1	94.3%
2	98.6%
3	100%
4	100%
5	98.6%
6	100%

Our current total of **Pupil Premium** Pupils is 12.

Attendance of **Pupil Premium** Pupils this academic year to date:

Pupil	% Attendance
1	100%
2	100%
3	100%
4	100%
5	100%
6	98.6%
7	100%
8	100%
9	100%
10	100%
11	100%
12	94.3%

Average Attendance:

SEN register 98.58 %

SEN (non- EHCP): 98.58 %

SEN EHCP: N/A

Pupil Premium: 99.40 %

Exclusions (Fixed term) This Academic Year To Date:

None.

EHCP (Education Health Care Plan) Pupils.

We no longer have any pupils at Hollingbourne with an EHCP.

Pupil Premium and SEN Pupils Review.

In collaboration with teaching staff, target outcomes are set at the beginning of each academic year. During the course of the year, these are reviewed and modified. These are SMART targets (Specific, Measurable, Attainable, Relevant and Timely).

This is in line with the recommendations stated in the New Code (2014) to use a 'Graduated Approach' of 'Assessing-Planning-Doing-Reviewing' cycle.

(DfE and DDoH, 2014:100(6.44))

Parents of pupils who are on the SEN register are informed.

Meetings are held termly with parents with children on the SEN Register.

Satisfaction Survey of Parents at Annual review of EHCP

No Annual Reviews have taken place.

High Needs Funding (HNF)

We currently have two pupils who receive High Needs Funding.

Pupil Progress Tracking

This year our tracking of pupil progress is even more robust. We continue to have pupil progress review meetings with class teachers, SLT, SENCO and English and Maths co-ordinators 4 times a year. In addition, as a team, we have been focusing on key children who we feel are either not making expected progress or who we feel could make accelerated progress. At the meetings we endeavour to agree a practical approach to supporting these children. It may be through additional support or interventions or a different level of support in class.

I have been collating this information into three key groups:

- Pupils on the SEN register
- Pupil Premium Children
- Pupils who are at BELOW in either Reading, Writing or Maths on our progress tracking system.

This will be reviewed and updated through the year.

SEN Action Plan September 2018

Action	How?	Who?	When?	Review December 2018	Review March 2019	Review June 2019
To continue to update all Safeguarding Documents in 3 files: School Policies, Government and KCC publications and Guidance and General Information.	Link to KELSI recommendati on.	VR	On going			
Download and Print off any new Guidance for Safeguarding.	Use Kelsi and Gov updates	VR	termly			
Oversee Target review Forms are completed and reviewed regularly.		VR and CTs	termly			
Monitoring meeting with SEN governor. To establish areas of focus.	Meet with SEN governor to update	VR SEN Governor	termly			
To take part in Pupil Progress Meetings.	Lunch times and after school.	VR and all staff	termly			
To complete High Needs funding when the annual funds expire.	HNF Application	VR HBW for consent	Annually			
To complete Early Help referrals when required.	Via Kelsi	VR	When required.			
Monitor spending of PP and HNF.	In school	VR and HBW	ongoing			
To provide progress tracked data on all our pupils who are BELOW.	In school	VR, SLT, Maths and English co-ordinators.	Progress Review Meetings			
To provide progress tracked data on all our pupils who are on the SEN register.	In school	VR, SLT, Maths and English co-ordinators.	Progress Review Meetings			
To provide progress tracked data on all our pupils who are Pupil Premium..	In school	VR, SLT, Maths and English co-ordinators.	Progress Review Meetings			
Scrutiny of Provision Plans to ensure support or interventions matches pupils needs.	In school	VR	3X a year			
Provide Information to CTs to clarify the requirements of Quality First teaching for SEN Pupils.	County Advice	VR	T2			
To support pupils in their well-being through interventions .	Drawing and talking therapy and social skills support.	VR	On going			

Safeguarding

Mrs Bradley- Wyatt is Hollingbourne's DSL (Designated Safeguarding Lead) and I am an additional DSL.

Our Safeguarding File continues to be updated and a 'green form' is completed for any child following any event that is a cause for concern (however small). If more than form is produced for any give child , a chronological form is started to track events.

Following advice from our SIP, I have now added a key information sheet at the front of each child's section, so that at a glance this is readily available.

This information is kept in a locked filing cabinet.

SEN Policy

The SEN policy was updated in February 2018 and will be reviewed again in February 2019.

Other Policies

The Behavioural Policy, Equality Policy and the Anti-Bullying Policy have also been updated.

SEN Governor Meetings

Natalie Sabonchan, as newly appointed SEN Governor, and I will be meeting this week to discuss SEND matters.

I hope this information is useful to you and I will be happy to answer any further questions you may have.

Vanessa Robinson SENCO